



Office of the City Manager

CONSENT CALENDAR
September 15, 2015

To: Honorable Mayor and Members of the City Council

From: *DWR* Dee Ridley-Williams, Interim City Manager

Submitted by: Mark Numainville, City Clerk

Subject: Establish 2016 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the City Council regular meeting schedule for 2016, with starting times of 7:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

City Council Worksessions are typically proposed for either 5:00 p.m. or 5:30 p.m. prior to a regularly scheduled Council meeting. These meetings are agendaized as special meetings as needed.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

- 1: Resolution
Exhibit A: 2016 Council Calendar

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2016 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings; and

WHEREAS, the schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 7:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2016; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2016 regular meeting schedule on specified Tuesdays at 7:00 p.m. as indicated:

Winter Recess – December 16, 2015 – January 18, 2016
January 19 and January 26, 2016
February 9 and February 23, 2016
March 8, March 15 and March 29, 2016
April 5 and April 26, 2016
Spring Recess – April 6 – April 25, 2016
May 10, May 24 and May 31, 2016
June 14 and June 28, 2016
July 12 and July 19, 2016
Summer Recess – July 20 – September 12, 2016
September 13, September 20 and September 27, 2016
October 18, 2016
November 1, November 15 and November 29, 2016
December 13, 2016
Winter Recess – December 14, 2016 – January 24, 2017

Exhibit A: 2016 Council Calendar

City Clerk Department 2016 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Work Session	Council
January		
Winter Recess (December 16, 2015 – January 18, 2016)		
Jan 19		7:00 p.m.
Jan 26		7:00 p.m.
February		
Feb 9		7:00 p.m.
Feb 23		7:00 p.m.
March		
Mar 8		7:00 p.m.
Mar 15		7:00 p.m.
Mar 29		7:00 p.m.
April		
April 5		7:00 p.m.
Spring Recess (April 6 – April 25, 2016)		
April 26		7:00 p.m.
May		
May 10		7:00 p.m.
May 24		7:00 p.m.
May 31		7:00 p.m.
June		
June 14		7:00 p.m.
June 28		7:00 p.m.
July		
July 12		7:00 p.m.
July 19		7:00 p.m.
Summer Recess (July 20 – September 12, 2016)		
September		
Sept 13		7:00 p.m.
Sept 20		7:00 p.m.
Sept 27		7:00 p.m.
October		
Oct 18		7:00 p.m.
November		
Nov 1		7:00 p.m.
Nov 15		7:00 p.m.
Nov 29		7:00 p.m.
December		
Dec 13		7:00 p.m.
Winter Recess (December 14, 2016 – January 24, 2017)		

City Clerk Department 2016 Council Calendar

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January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6			1	2	3	4	5
3	4	5	6	7	8	9	7	8	9	10	11	12	13	6	7	8	9	10	11	12
10	11	12	13	14	15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19
17	18	19	20	21	22	23	21	22	23	24	25	26	27	20	21	22	23	24	25	26
24	25	26	27	28	29	30	28	29						27	28	29	30	31		
31																				
April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6				1	2	3		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				
October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5				1	2	3	
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

 Council Meeting  City Holiday  VTO